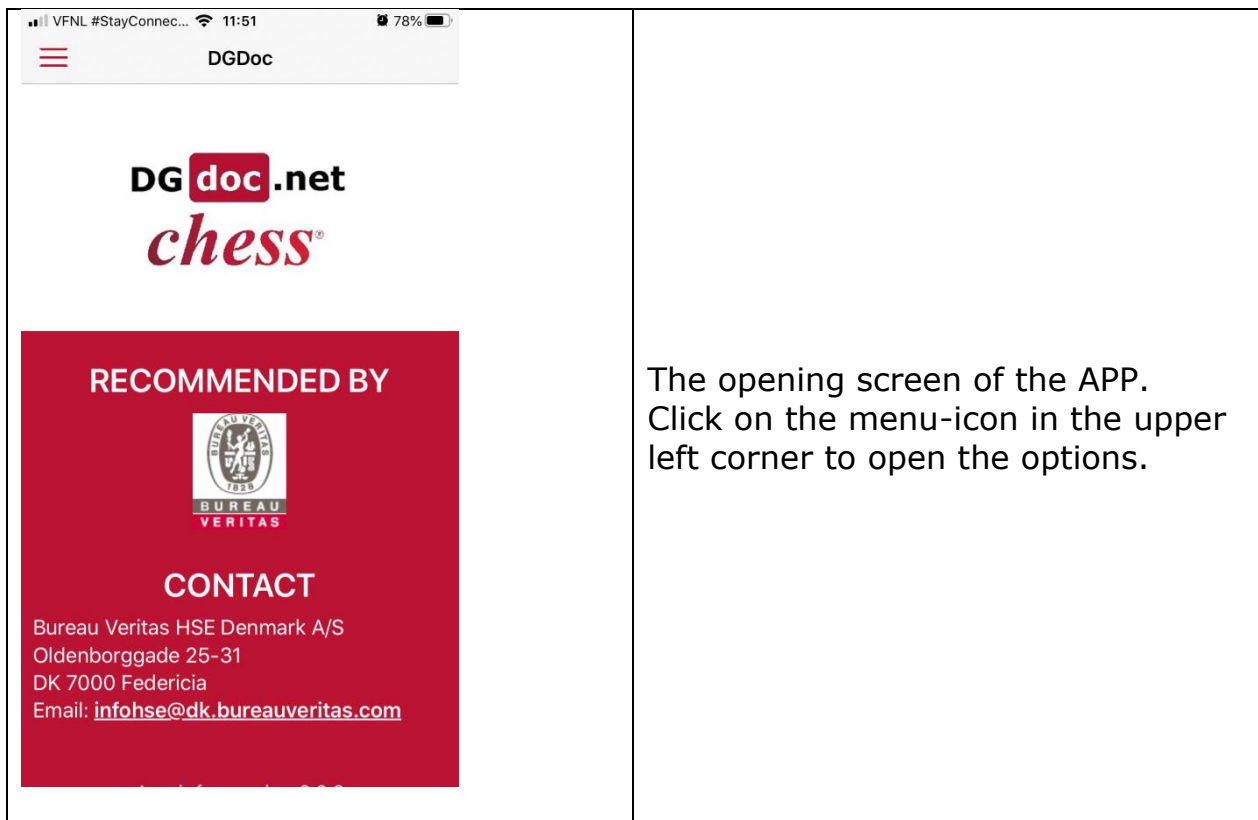
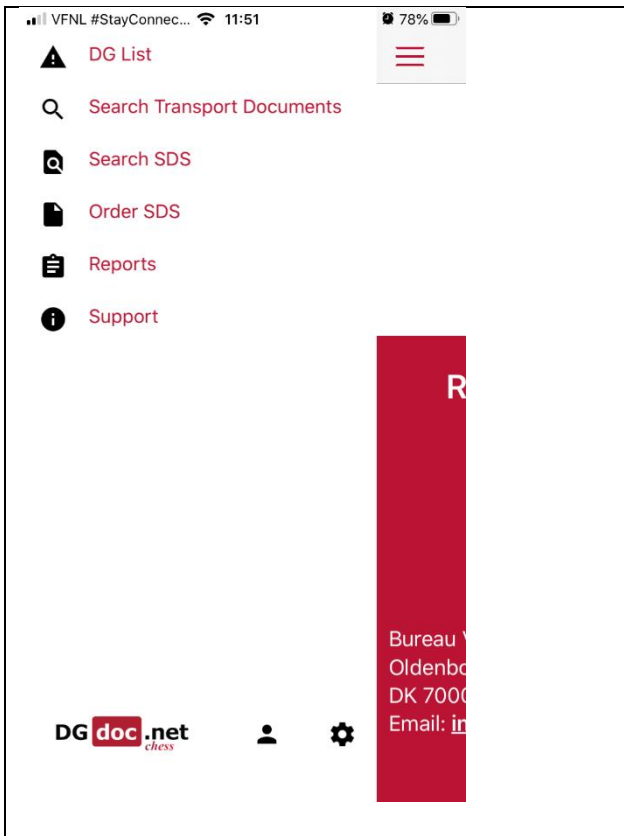



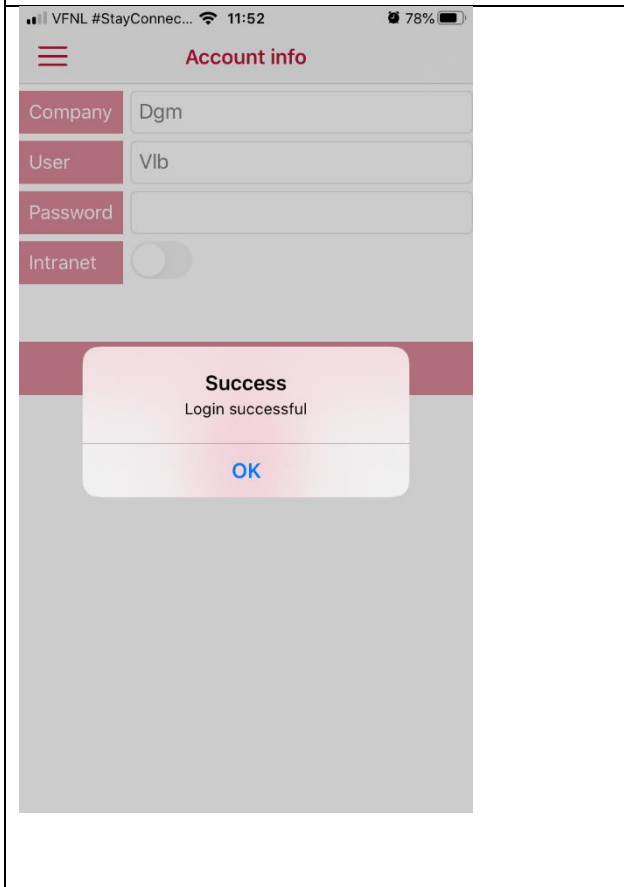
The DGDOC APP can be found in the Google Play Store or the Apple App Store. Search for: DGDOC

Once installed and opened, the following options and screens are available. This manual will explain the meaning and usage of the functions.



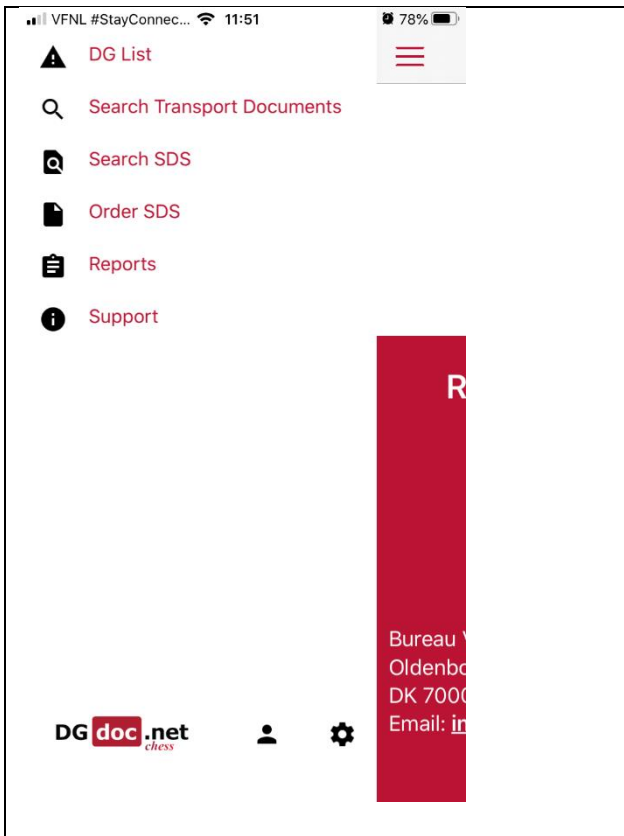



The first time you open the APP all functions are grey as you have not connected the APP to your DGDOC Account. To do so, click on the  icon.



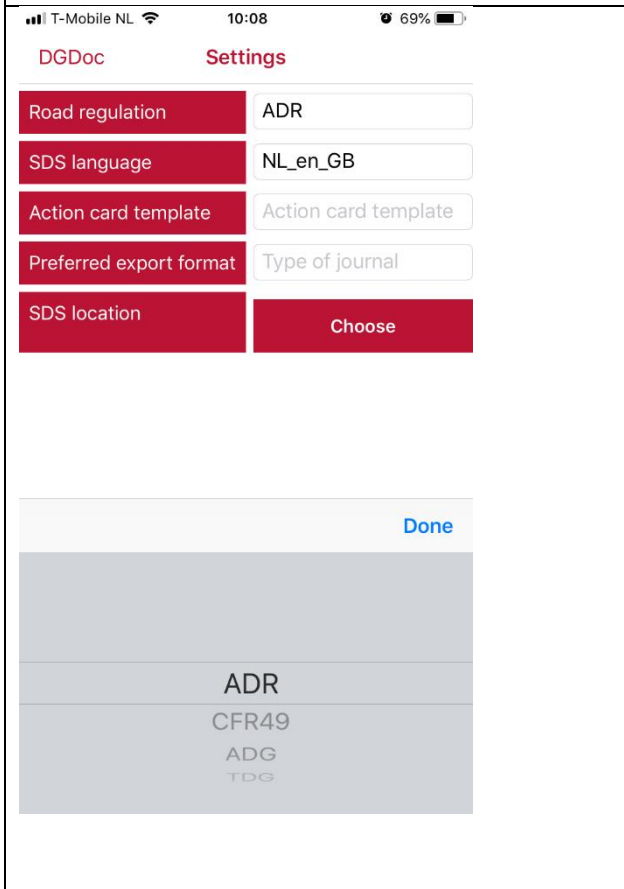
Enter your credentials used for your regular DGDoc login and press **SAVE**.

In case of Intranet setups: this can be switched 'on' here.

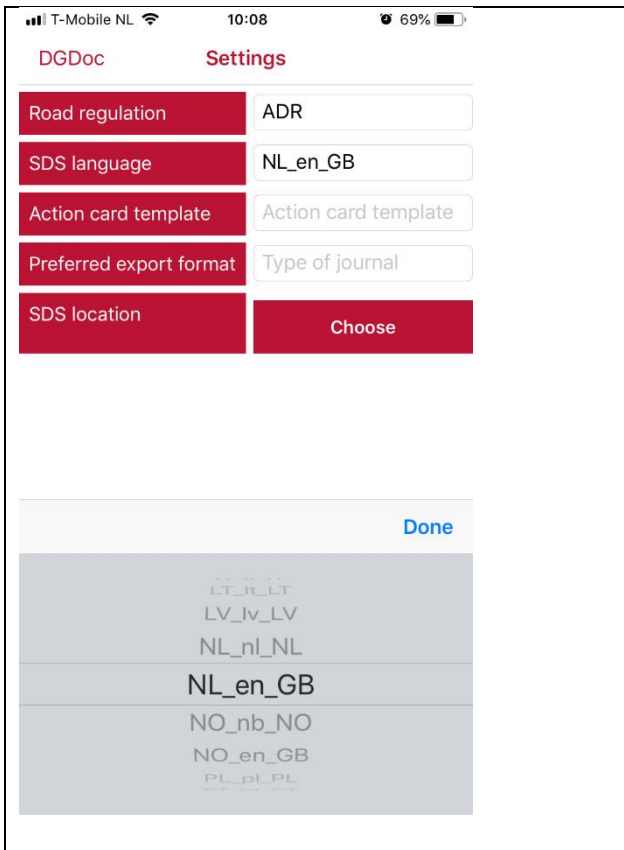


All options are now available but will not be completely functional until you have adjusted the Settings. Click on  to open.

Settings can be changed at any moment to see different results.



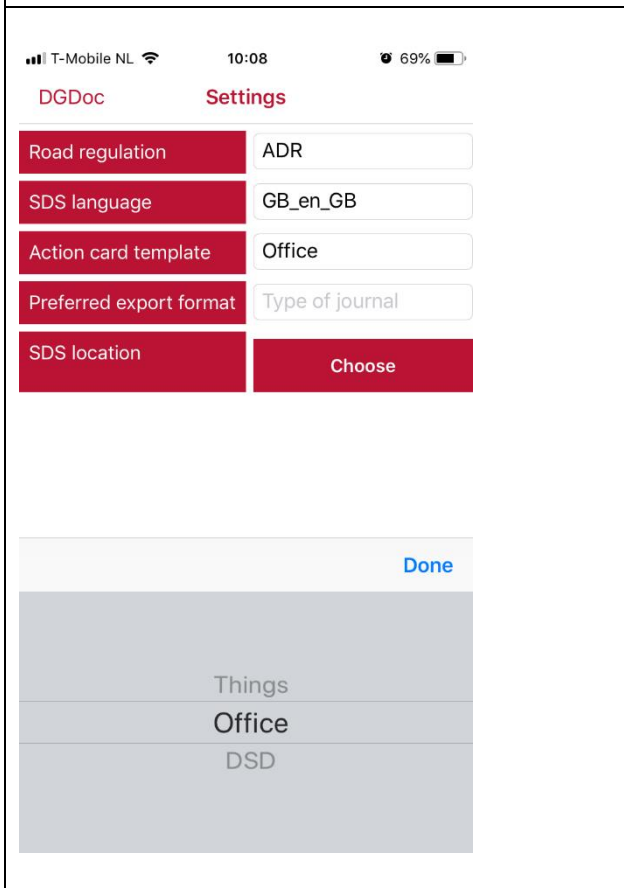
First click on the Road regulation and select the desired one. ADR is set as default.



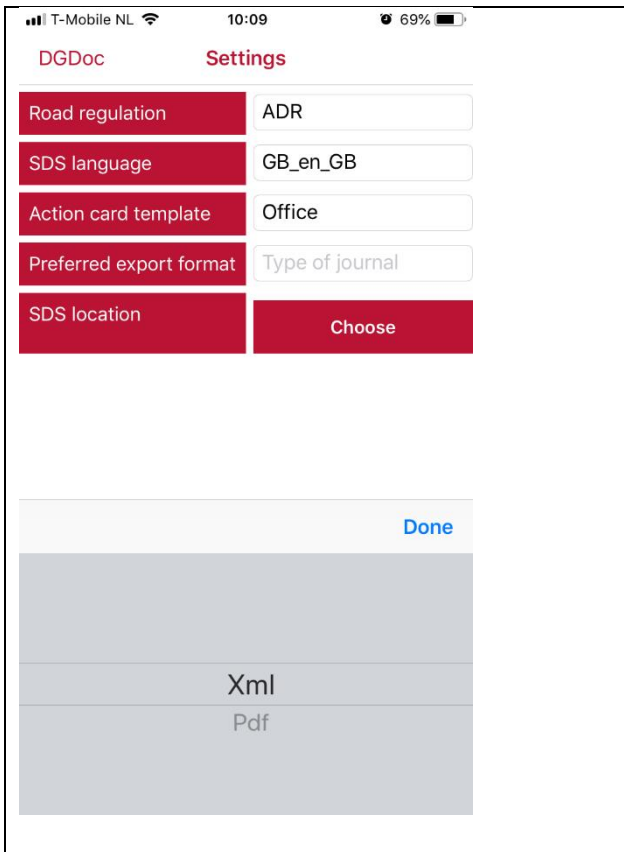
Secondly click on the SDS language field to set the desired SDS language to use. You will only see the available languages assigned to your account.

Click on the language to select.

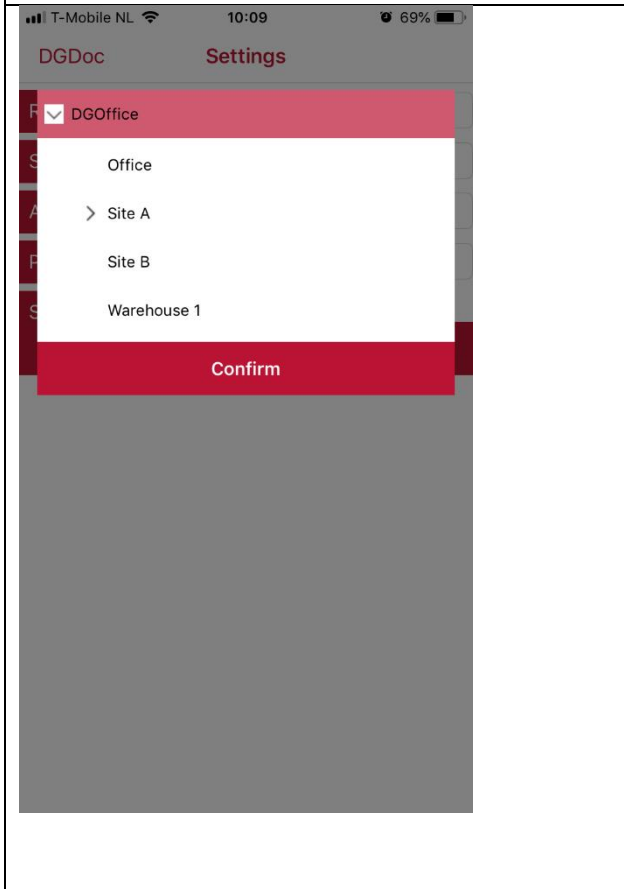
DK\_en\_GB for instance is Denmark in English UK language.



Next is to set the Action Card template you want to use. Also here, click on the field and select the template to save.

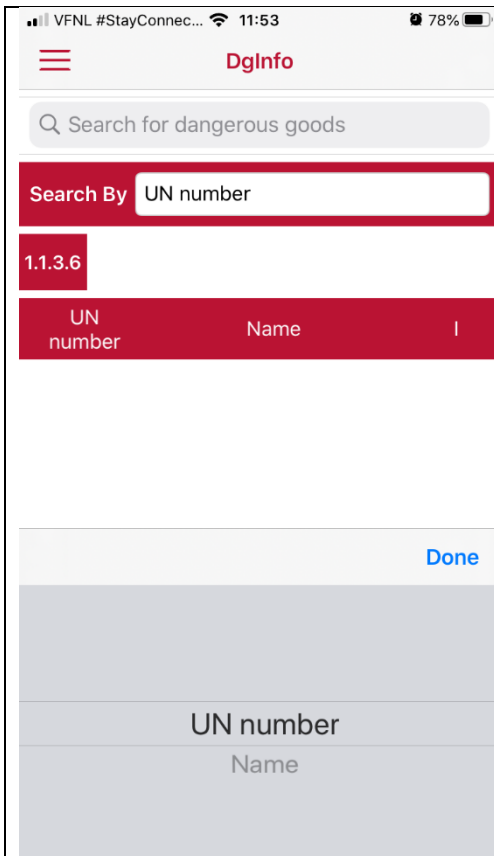


Following, set the Export type. You can choose between XML or PDF. If XML is not available, the APP will use PDF.

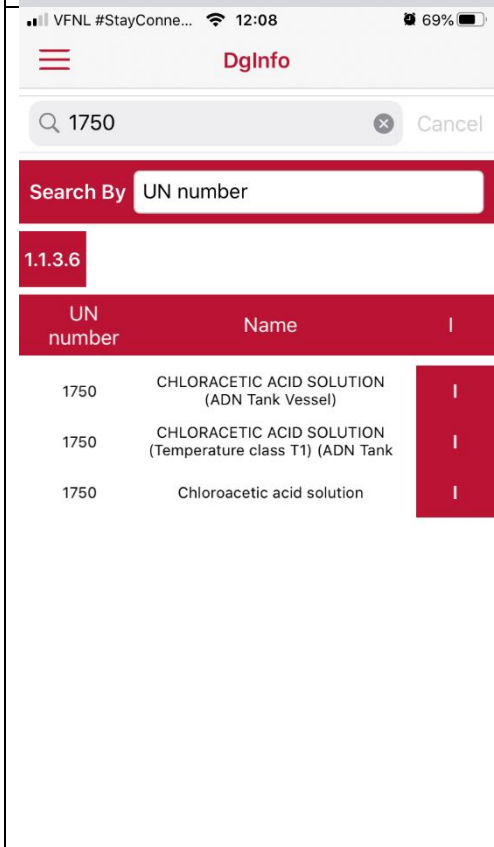


Finally, click on 'Choose Location' to load your location tree. If > is shown in front of a location, you can click on that to open the sublocation list. Select the desired location and press CONFIRM.

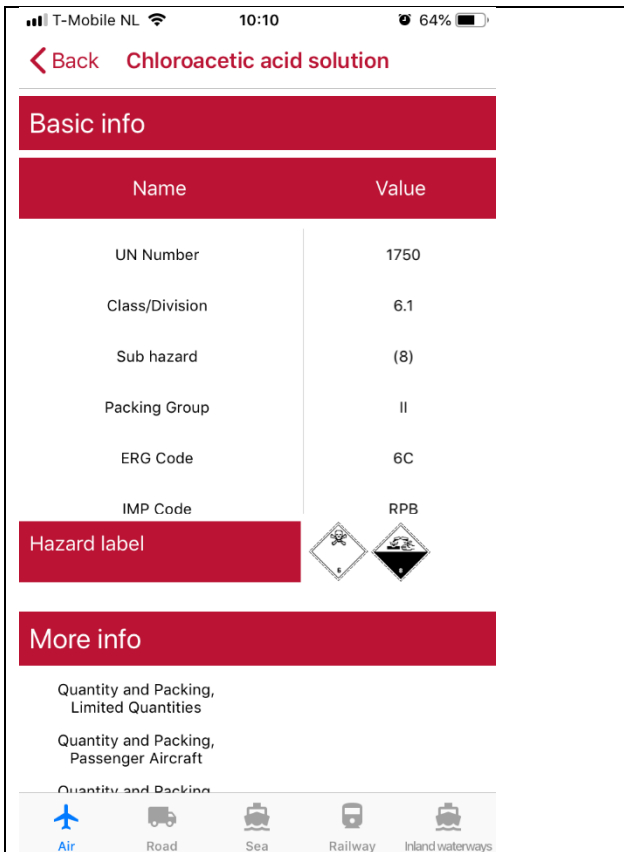
Settings can be adjusted at any moment.



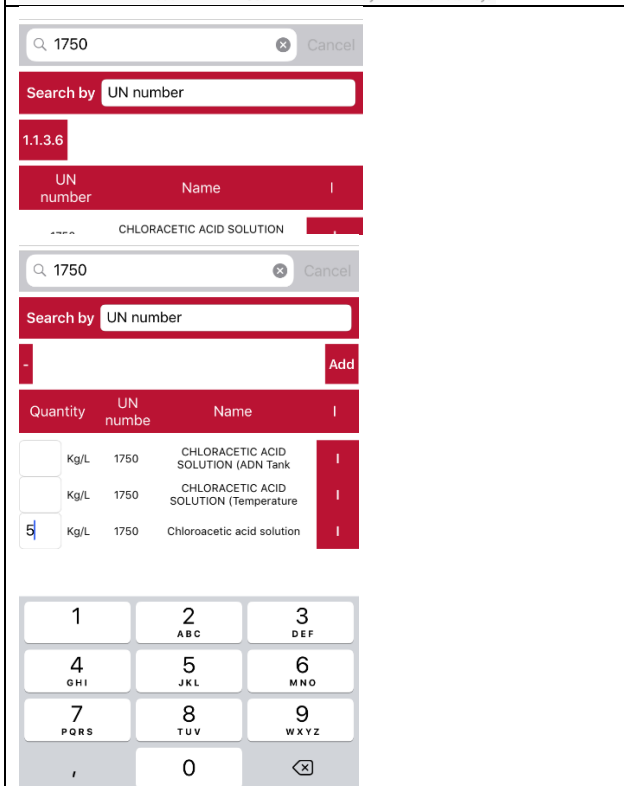
Via DG List the DG search database can be entered. You can search on UN number or name. Once chosen, type in the Search field to look up information.



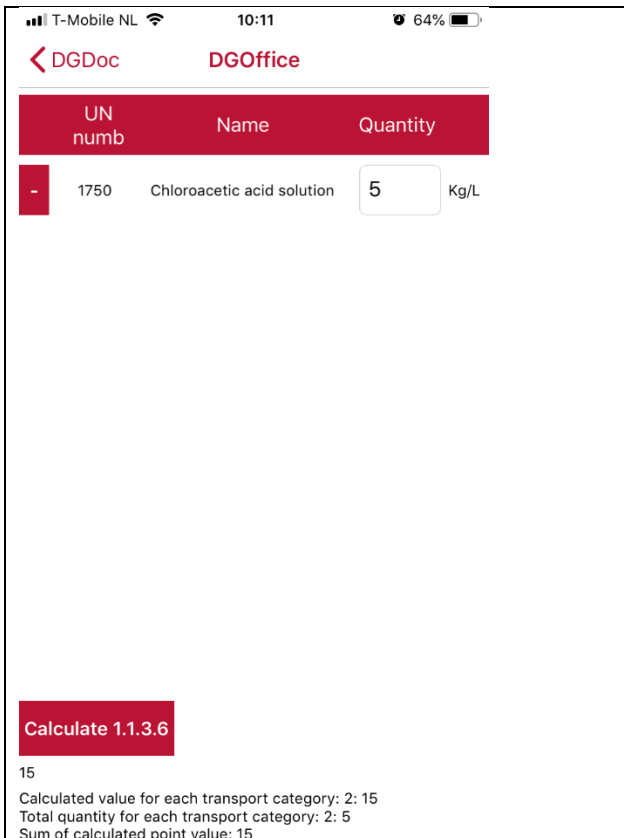
The search results are displayed now. Click on one of the 'I' buttons next to the dangerous good for more information.



A screen with basic information on the DG will be displayed. Click on one of the options below 'More info' to read the related details. Switch between different transport modalities via the options at the bottom of the screen.

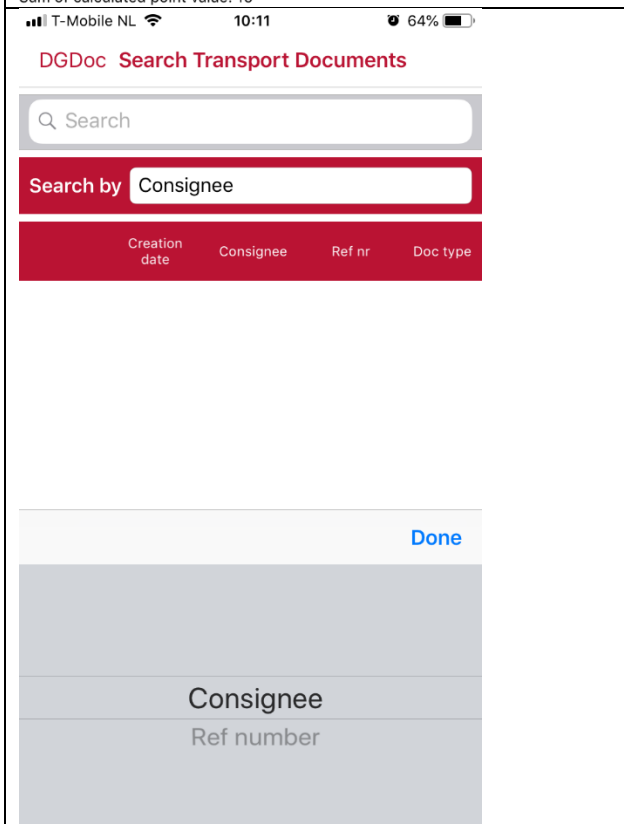


Click on the 1.1.3.6 button for calculation. Enter the quantity and click on 'Add'.



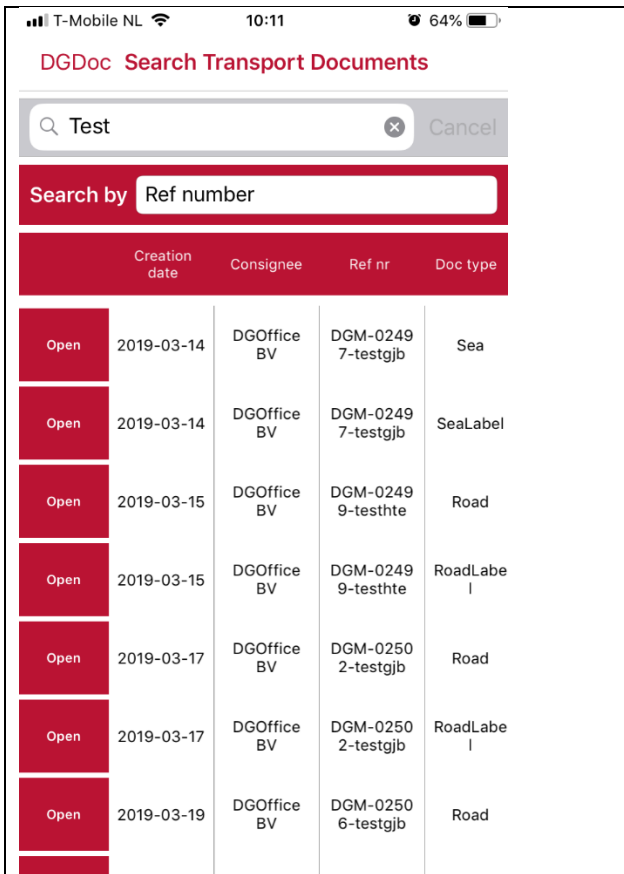
An overview of added items is shown. Click on the '<DgInfo' button to add more items and repeat if other DG should be included in the calculation.

Click on the 'Calculate 1.1.3.6' button and the result of the calculation is displayed on screen.

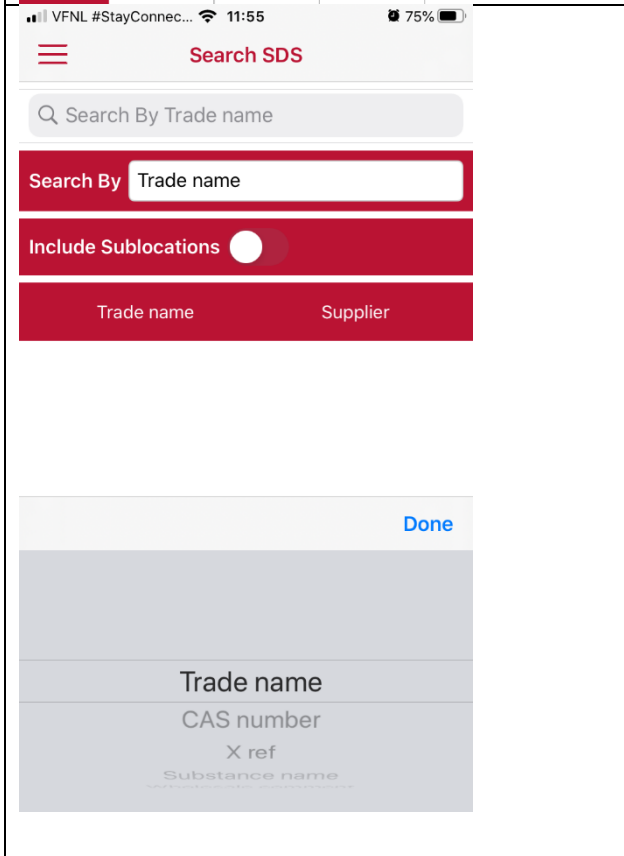


'Search Transport Documents' leads you to the document archive. Search can be done based on Consignee or a reference number. After choosing one of these option, type in the search field.





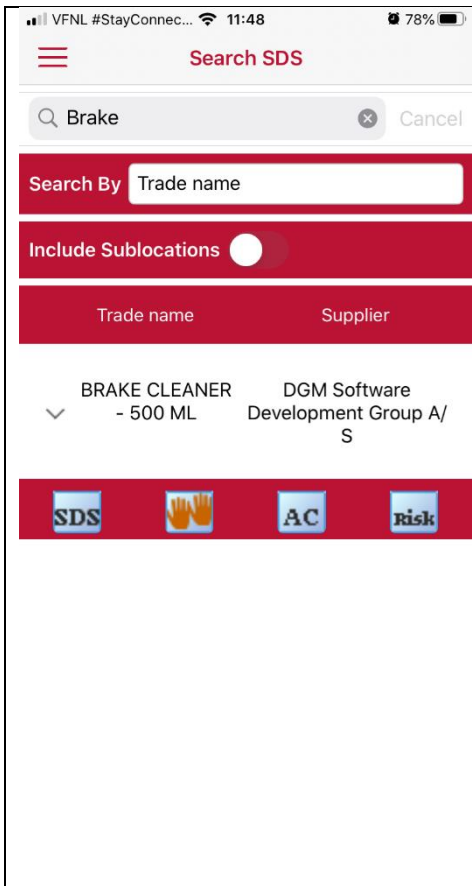
Related results based on your search are displayed. Click on the 'Open' button in front of the document to open and view it.



Search for an SDS in the language and location as set before.

You can change the Search by option by clicking on the shown option, in the example 'Trade name'. This will open the list of available search options. Click on the desired option.

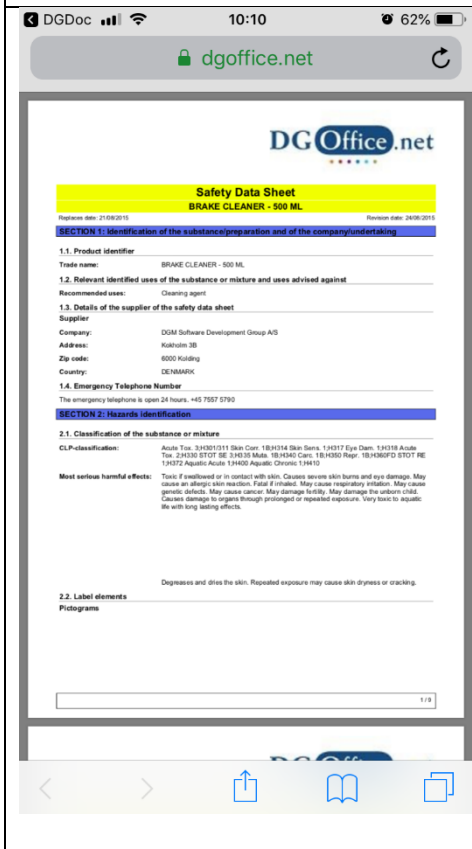
Additionally, the inclusion of sublocations can be turned 'on/off'.



Next type in the search term, in the example 'brake', and press enter on your keyboard.

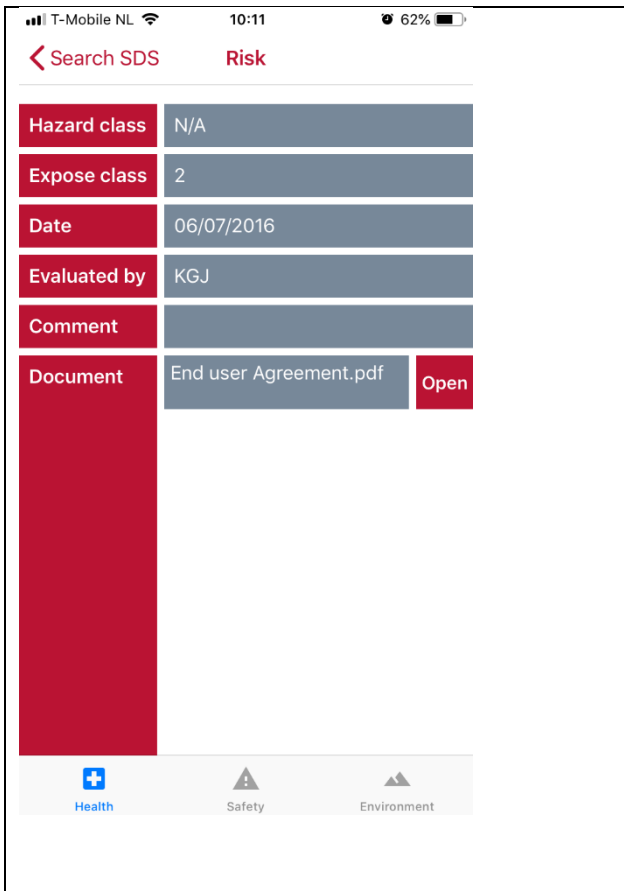
The result of your search will be shown in the list below.

Clicking on the > icon in front of the result will show you the options available for that SDS.

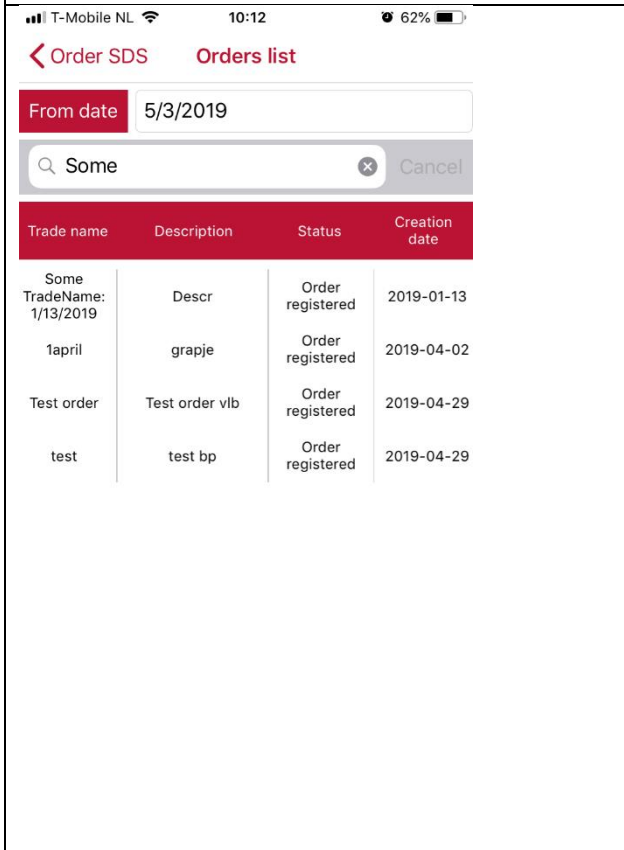


When clicking on one of the options, the belonging file will be downloaded and opened.

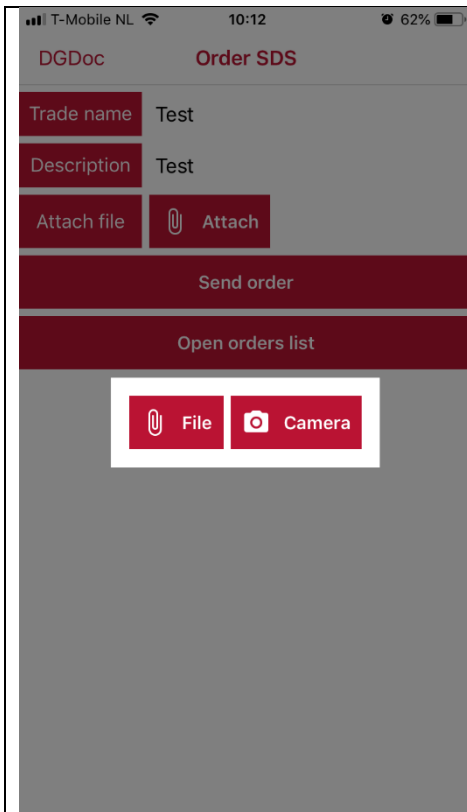
As the download is a PDF, it can be distributed via email or other apps.



When the Risk icon is available and selected, the RISK screen will open in the APP, showing the relevant information as well as attached files which can be opened/downloaded on your device.



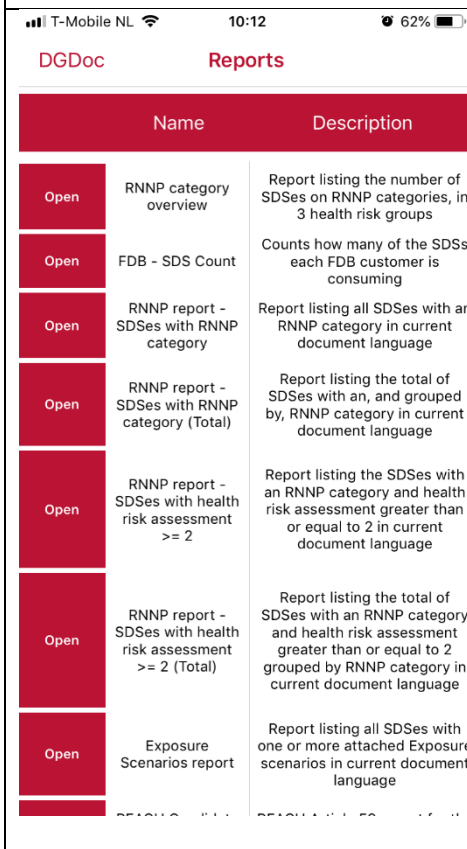
Under the Order SDS function you can view the list of Orders in your account by clicking on Open Orders List.



You can also send in a new order by giving in a Trade Name (required), and add an optional description.

A file can also be attached. For instance a picture can be added. Click on Attach and select either a file located on your device or choose Camera to make a picture of the substance or article.


When ready, click on Send Order to upload the Order to your DGDdoc account.



The Report option shows all available reports in your account (related to Basic only!)

When you click on the Open button in front of the report, the content of the report will be shown.

Please be aware that large reports can take some time to respond.

 <p>The screenshot shows a mobile app interface with a status bar at the top displaying 'VFNL #StayConnec...', signal strength, Wi-Fi, time '11:56', and battery '75%'. Below the status bar is a header with a hamburger menu icon and the word 'Support'. The main content is a list of contact details, each with a red label on the left and a grey box on the right:</p> <ul style="list-style-type: none"> <li><b>Name:</b> DGM Software Development Group</li> <li><b>Address:</b> Lelystad, De Schans 19-21, 8231 KA</li> <li><b>Phone:</b> +31 320 760 990</li> <li><b>Email:</b> info@dgm-sdg.com</li> <li><b>Home Page:</b> http://www.dgm-sdg.com</li> </ul>	<p>Finally the Support option gives you the details of your reseller. You can call or email them straight from the APP.</p>
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